**TANUJ DIXIT**

Mobile: +91 9871847251

E-Mail: dixit\_tanuj@yahoo.co.in

**Objective:** To achieve professional excellence and growth in career in line with

Organizational growth and maximize my potential in providing the organization with maximum benefits. My Mission in life is to excel in life by climbing the corporate ladder through hard working and honesty. I aspire to become a self-motivated and organized professional skilled in orchestrating task and details to achieve organizational goals.

**Academic and Professional Credentials**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **University/Board** | **Institute’s Name** | **Year** |
| DIPLOMA IN BANKING AND FINANCE | TIMES OF INDIA | TIMESPRO | 2015 |
| BACHELOR OF BUSINESS ADMINISTRATION (BBA) | GURU GOBIND SINGH INDRAPARASTHA | BLSITM | 2013 |
| CLASS 12TH | CBSE | BGSIPS | 2010 |
| Class 10th | CBSE | BGSIPS | 2008 |

**Experience**

* Two months Internship in summer with TRANS TECH –E-COMMERCE, Gurgaon.

**JOB PROFILE IN Transtek Infoways (summer internship)**

**Marketing &Sales Promotion of different departments of Transtek they were:**

* ChangeMyTyre
* Allsales.in
* Also gained the knowledge of Human Resource Department

**Projects Undertaken**

* MARKETING ANALYSIS OF AIRTEL AND VODAFONE.
* HUMAN RESOURCE MANAGEMENT & MARKETING MANAGEMENT IN TRANSTEK INFOWAYS (SUMMER TRAINING).

**Strength**

* Self-motivated
* Extrovert
* Good communication Skills

**Hobbies**

* Reading books like: The Immortals Of Meluha, Chetan Bhagat, Obivilion, harry potter etc.
* Episodes: Games of Thrones, big bang, two and a half men, Dexter, agents of shield.
* Painting, listening to music, watching movies, etc.
* Travelling (trekking and river rafting)

**Extramural Engagements**

* Played for NFL (National Football Club Dwarka) (right winger)
* Captained College Football Team for 2years.
* Active Participation in Indraparastha University Competition.
* Active participation in anchoring, fashion shows, talent shows etc.

**Personal Vitae**

**Father’s Name:**  Late Shri Vinod Dixit

**Mother’s Name:** Ms. Anita Dixit

**Permanent Address:** H.No. B 602, Himachal Dhauladhar Apart, Plot No. 15, Sec-05, Dwarka,

**State: New Delhi.**

**Pin code: 110075.**

**Date of Birth: 30: JAN: 1992**

**Language Known: English & Hindi.**

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